

## OFFICE OF THE VICE CHANCELLOR FOR ADMINISTRATION UNIVERSITY OF THE PHILIPPINES LOS BAÑOS

3/F Bienvenido M. Gonzalez Hall, UP Los Baños, College, Laguna 4031 Philippines 0908-8954-872 and 0999-221-1489 | ovca.uplb@up.edu.ph | www.uplb.edu.ph

22 August 2023

MEMORANDUM NO. 32 Series of 2023

TO:

All Vice Chancellors, Deans, Directors, and Heads of Units

SUBJECT:

UPLB-PGH eHOPE No Cash- Out Program Partnership

Please be informed that UPLB has partnered with the UP-PGH for the eHOPE no cash- out program. The partnership includes salary deductions for a maximum of three (3) months in the event that the employee's eHOPE balance is insufficient, provided that the mandatory monthly net take home pay of the employee is not lower than P5,000 as stipulated under Section 37 of Republic Act No. 10155 (GAA of 2012). Otherwise, the employee shall pay the outstanding balance directly to the hospital.

For information and guidance.

ROLANDO T. BELLO

Vice Chancellor