



OFFICE OF THE VICE CHANCELLOR FOR ADMINISTRATION
UNIVERSITY OF THE PHILIPPINES LOS BAÑOS

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MEMORANDUM NO. 17

Series of 2023

TO: All concerned ICS through the respective Unit Heads

SUBJECT: PhilHealth Contributions

In compliance with Memorandum of Agreement and Letter of Commitment between the University of the Philippines Los Baños and Philippine Health Insurance Corporation (PhilHealth), please be informed that the Accounting Office will deduct the current applicable rate for the monthly premium contribution of the Individual Contract of Service (ICS) salary starting June 2023.

All ICS enrolled in the Group Enrollment Program are subject to the existing premium rate of 4% or whichever applicable current rate for the year multiplied by their monthly salary.

In the event that the ICS personally paid in advance his/her personal contribution to PhilHealth, the deficiency for the required monthly contribution will be deducted to the ICS salary. The concerned ICS must present proof of payment.

For concerns and inquiries, kindly coordinate with Marinela C. De Chavez of the Accounting Office through her email at mcdechavez3@up.edu.ph.

Please be guided accordingly.


ROLANDO T. BELLO
Vice Chancellor