



OFFICE OF THE VICE CHANCELLOR FOR ADMINISTRATION
UNIVERSITY OF THE PHILIPPINES LOS BAÑOS

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21 October 2021

MEMORANDUM NO. 36

Series of 2021

TO : All Vice-Chancellors, Deans, Directors and Unit Heads

SUBJECT: UPLB Telephone Lines for Local Calls

Due to the impending budget cut in MOOE for 2022 as contained in the National Expenditure Program and discussed during EXECOM and UPLB-FPOC Meetings, the telephone service lines for local calls is being proposed to be cut-off effective January 2022 to save on resources. Shifts in technology and changes in work arrangements have rendered many of these lines redundant. Moreover, it has come to our attention that many of our phone lines have been out of service for some time due to poor customer service by PLDT, although, we continue to make payments.

In view of this, we are soliciting the consensus of the concerned office/unit whether or not they conform to cut-off their local telephone service lines. Please email the return slip to ovca.uplb@up.edu.ph on or before 29 October 2021.

Attached is the list of telephone lines for local calls.

For compliance.

ROLANDO T. BELLO
Vice-Chancellor

RETURN SLIP

Name of Unit/Office	Telephone Number	Agree (√)	Disagree (x)	Remarks

(SIGNATURE OVER PRINTED NAME & DESIGNATION)