



UNIVERSITY OF THE PHILIPPINES LOS BAÑOS
College, Laguna, Philippines 4031

Office of the Vice-Chancellor for Administration

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MEMORANDUM NO. 06

Series of 2021

**T O: All Vice-Chancellors, Deans, Directors,
Department Chairs and Unit Heads**

**SUBJECT: SPMS I 2021 (January to June) OPCR/IPCR
Target Setting through HRIS**

In compliance with Memorandum No. NGY 21- 09 dated 19 January 2021, the deadline for the OPCR/IPCR Target Setting through the Human Resources Information System (HRIS) is on 31 January 2021. Heads of offices/units and employees are advised to complete setting and submitting their performance targets for January to June 2021 through HRIS until the said date. After which, no other extensions shall be given.

For strict compliance.


ROLANDO T. BELLO
Vice Chancellor