

OVPA Form 3
University of the Philippines
APPOINTMENT of NON-REGULAR FACULTY BEYOND AGE 65

All requests for appointment of non-regular faculty beyond age 65 will require the following:
 Please use the format below (Appendix 1) in addition to the basic paper (i.e. Appointment of professorial lecturer beyond age 65).

1. Very strong justification for the appointment (only in meritorious cases will the requests be acted upon favorably)

2. Medical certificate (Appendix 2)

3. Unit's faculty development/recruitment plan in connection with the courses being handled by the faculty being appointed and the faculty's specialization.

| Year of appointment | Department faculty development plan | Status of plan/recruitment |
|---------------------|-------------------------------------|----------------------------|
| Y1 | | |
| Y2 | | |
| Y3 | | |

4. Understudy

| Year of appointment | Name of understudy | When recruited | Postgraduate degrees (indicate if completed or being pursued) | Status of appointment |
|---------------------|--------------------|----------------|---|-----------------------|
| Y1 | | | | |
| Y2 | | | | |
| Y3 | | | | |

5. Transition Plan

| Year of appointment | Subjects FS/ SS/ Sum 20 | % time of course handled by appointee | % time of course handled by understudy |
|---------------------|----------------------------|---------------------------------------|--|
| Y1 | | | |
| Y2 | | | |
| Y3 | | | |